

# MINUTES

## City of Whitesburg

### Mayor and Council Meeting

May 7, 2018 – 6:00 p.m.

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Council Chambers, 50 Booster Field Drive, Whitesburg, Georgia 30185

**I. CALL TO ORDER**

1. Silence All Electronic Devices
2. Ascertain Quorum

**II. INVOCATION – Councilmember Mike Sprayberry**

**III. PLEDGE OF ALLEGIANCE – Councilmember William Smolar**

**IV. APPROVAL OF AGENDA**

Councilmember Gamble requested that the agenda be amended to add the following item:

7. Approval of Cardiac Science Agreement in the amount of \$1,200.00

Councilmember Smolar requested that the agenda be amended to add the following item:

8. Approval of Resolution 03-2018 - Agreement between Georgia Municipal Association and the City of Whitesburg for Telecommunications & Right of Way Management

**APPROVAL OF AGENDA AS AMENDED**

**APPROVED:** Motion – Sprayberry; Second – Gamble. VOTE: 4-0

**V. MINUTES APPROVALS**

1. April 9, 2018 (Executive Session)
2. April 9, 2018 (Rescheduled Meeting)

**APPROVED:** Motion – Smolar; Second – Sprayberry. VOTE: 4-0

**VI. CITIZEN COMMENTS AND DISCUSSION ITEMS/ISSUES**

None.

**VII. BUSINESS SESSION**

1. Certificate of Recognition – (Dixie Curley)

Clerk's Note: Ms. Curley was unable to attend the meeting due to a conflict.

2. Proclamation – (Law Enforcement Appreciation Week – May 13<sup>th</sup> – May 19th)

**APPROVED:** Motion – Smolar; Second – Sprayberry.

3. Amend Personnel Policy Regarding (Annual Leave Accrual Rate for City Employees)  
Councilmember Smolar presented a request to the Mayor and Council regarding a change in the personnel policy regarding the accrual of annual leave for employees and removing the current cap on the accrual of sick leave. Councilmember Smolar advised that this change would make the annual

leave accrual rate more consistent with other municipalities. The proposed annual leave accrual rate is as follows:

PROPOSED ANNUAL LEAVE ACCRUAL RATE	
Years of Service	Annual Leave Accrual
1 - 10 years	80 hours annually
10 years or more	120 hours annually

**APPROVED:** Motion - Smolar; Second - Sprayberry. VOTE: 4-0

4. Consideration of Approval - Police Chiefs Conference

Councilmember Sprayberry presented a request for Chief Eddie Thompson to attend the annual Police Chiefs Conference which will be held July 22, 2018 - July 25, 2018. The cost for the conference will be approximately **\$1,015.50**, which includes the conference cost and hotel expenses.

**APPROVED:** Motion - Sprayberry; Second - Smolar. VOTE: 4-0

5. Consideration of Approval – UGA -CVIOG Municipal Clerk’s Conference

Councilmember Smolar presented a request for Sherry Bilbo and Brittany Reichert to attend the University of Georgia (Carl Vinson Institute of Government) Municipal Clerk’s Conference which will be held September 9, 2018 – September 11, 2018. Councilmember Smolar advised that he would be receiving his Clerk’s Certification diploma during the conference and would be paying his own hotel expenses. The purpose for attendance at the conference for Brittany and Sherry is for mandated training for Brittany and meeting continuing education requirements for Sherry. The total cost for the conference and hotel expenses for both individuals to attend will be \$1,158.00.

**APPROVED:** Motion - Smolar; Second – Sprayberry. VOTE: 4-0

6. Discussion of Post July 4<sup>th</sup> Event

The Mayor and Council discussed the upcoming Post July 4<sup>th</sup> Block Party which will be held on Saturday, July 7<sup>th</sup> at the Recreation Department. Topics discussed included the following:

1. Fireworks – Councilmember Williford stated that the approximate cost for fireworks at the event will be \$3,400. Councilmember Williford advised that he has had two local businesses agree to contribute \$1,000 each toward the fireworks.
- 2 Live-Entertainment – Councilmember Smolar advised that Whooping Creek Jam Band has agreed to play at the event at a price of \$400.00

7. Approval of Cardiac Science Agreement in the amount of \$1,200.00

**APPROVED:** Motion – Williford; Second – Sprayberry. VOTE: 4-0

8. Approval of Resolution 03-2018 – Authorizes the Mayor to enter into an Agreement between Georgia Municipal Association and the City of Whitesburg for Telecommunications & Right of Way Management

**APPROVED:** Motion – Smolar; Second – Williford. VOTE: 4-0

**VIII. CITIZEN COMMENTS**

Mr. Bucky Bowen, Chairman of the Planning Commission, spoke to the Mayor and Council regarding a building permit for Sammy Duke for a 20 x 12 ft. storage building. Mr. Bowen stated that property is zoned commercial. Mr. Duke advised that the property is approximately one acre and he would like to place a storage building on the property to store his tools. Mr. Duke stated that there was a septic tank on the property. Councilmember Gamble inquired to Mr. Duke as to whether he planned to obtain plumbing, electrical, and HVAC permits. Mr. Duke stated that for now the building would be used for storage purposes only.

Mr. Darryl Hessel stated that he was on the sub-committee for bus transportation for the county. Mr. Hessel stated that the County will eventually have six (6) buses. Mr. Hessel stated that the cost for the bus transportation will be \$3.00 to go anywhere in the County. Mr. Hessel also advised that a meeting will be held soon to introduce the bus system. Mr. Hessel also advised that the Old City Hall is currently being renovated and will open June 2, 2018.

**IX. MAYOR, COUNCIL, AND CITY STAFF ANNOUNCEMENTS**

1. Chief Thompson presented the April 2018 Police Department Reports.
2. Councilmember Smolar reminded those in attendance that the cut off time to add Agenda items is the Friday before a Work Session (unless there is an emergency item which needs to be added). In addition, Councilmember Smolar advised that City Hall will be closed from 2:00 – 4:00 on Tuesday, May 8<sup>th</sup> for a State audit.
3. Councilmember Sprayberry stated that interviews for a part-time Municipal Court Clerk will be held on Tuesday, May 15<sup>th</sup> starting at 3:30 p.m.
4. Mayor Williford discussed providing lunch for the Police Department in honor of Law Enforcement Appreciation Week.

**X. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 6:35 p.m.

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Amy Williford, Mayor

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William Smolar, Clerk